



Compare three website quotes.

Know what you are agreeing to.

Fill this in with each agency before paying. Use the same time period and scope.
Mark anything missing as **not quoted**. An unknown cost is not a zero.

What to compare	Quote A	Quote B	Quote C
Agency / quote date			
Pages, content and features included			
One-time build fee			
Monthly fees and later price changes			
Outside tools, annual fees and taxes			
First-year total (show your working)			
Minimum term and cost to leave			
Domain, files and access you keep			
Revisions, checks and handover			

First-year total: build fee + recurring fees for those 12 months + required outside costs.
If the contract lasts longer, record the remaining commitment separately.

The question I still need answered:
